

## MINUTES

### AREA METROPOLITAN AMBULANCE AUTHORITY BOARD OF DIRECTORS MEETING

551 EAST BERRY STREET  
FORT WORTH, TEXAS 76110

June 23, 2010

10:00 am

The Area Metropolitan Ambulance Authority Board of Directors met on June 23, 2010 at the Ambulance Authority offices.

#### **I. CALL TO ORDER**

Zim Zimmerman called the meeting to order at 10:02 a.m. Board members present were Byron Black, Dr. John Griswell, Paul Harral, Sakura Moten-Dedrick, Dr. Rajesh Gandhi, and Zim Zimmerman.

#### **II. INTRODUCTION OF GUESTS**

Others present were Matt Goetz, Jack Eades, Joyce Brown, Matt Zavadsky, Lonna Minardi, Bob Strickland, John Elder, Paul Trusty, David Lamb and Chad Carr, all with MedStar; Kyle Roach with the Emergency Physicians Advisory Board; and, Carl Smart with the City of Fort Worth.

#### **III. CONSENT AGENDA**

**BC-1014 Approval of minutes for Board meeting of May 26, 2010**

**BC-1015 Approval of check registers for the month of May 2010.**

A motion was made by to approve the consent agenda with two corrections: Under the Call to Order, correction was noted to the spelling of Dr. Gandhi's last name and also on page 6, B. Financial Report, a comma should replace the period in the total collected for the month of April (\$2,980,675.00).

A motion was made by Dr. Rajesh Gandhi to approve the consent agenda and was seconded by Mr. Byron Black. The motion carried unanimously.

#### **IV. NEW BUSINESS**

**BC-1016 Conduct an election for the Secretary of the Ambulance Authority**

Nominations were taken for the position of Board Secretary. Dr. Gandhi nominated himself. A motion was made to approve Dr. Gandhi as Secretary by Mr. Byron Black and was seconded by Mr. Paul Harral. The motion was carried unanimously.

## **BC-1017 Approve the schedule of Price/Subsidy Options for FY 10-11**

Mr. Jack Eades stated that he is requesting approval of the schedule of Price/Subsidy Options for the next fiscal year. The schedule must be submitted to each member city by June 30. Using the proposed price/subsidy option, a member city with no subsidy would see a decrease in their average bill from \$1,505.00 to \$1,378.00. The primary factors for this are the increased transport volume, utilization of reserves for non-recurring expenditures, continued strong collection performance, a reduction five of authorized shifts.

Mr. Zimmerman asked what the Authority's policy or requirement was for maintaining reserves. Mr. Goetz explained that the Interlocal Cooperative Agreement required the Authority maintain a prudent net worth of \$5,000,000.00 or 50% if the Authority's annual budget, whichever is greater.

After much discussion concerning reserve levels and the use of reserves, a motion was made by Dr. Griswell to approve the Price/Subsidy Options for FY 10-11 but to leave the price / subsidy options as they were in FY 09-10, and to not to use monies from reserves. Dr. Rajesh Gandhi seconded the motion and the motion carried unanimously. Mr. Zimmerman asked Mrs. Moten-Dedrick to assist the Authority in reviewing the Authority's reserve policy.

## **BC-1018 Approve the addition of an IT Technician II position for the IT Department**

Paul Trusty, IT Manager presented a request for an IT Technician II position in the IT department. Currently, the department has three full time employees, provides 24/7 coverage, manages 48 servers and 221 end user computers, as well as covers all technology services. Due to the needs at the current staffing levels, overtime exceeds the cost of an additional person. Mr. Trusty requested to add one full time position FY 09-10 and one full time position FY 10-11.

After much discussion, Mr. Zim Zimmerman asked to table this decision until information about outsourcing IT functions could be presented at the July Board meeting.

## **V. MONTHLY REPORTS**

### **A. Operations Report**

Matt Zavadsky reported that May was the second month of compliance under the new 90% calculation in all categories and with record call volume. Mr. Zavadsky said that to date in June, MedStar was meeting all response time reliability standards, which would be 3 full months of compliance.

Mr. Zavadsky stated MedStar's Community Health Program is running well, as is the Invisible Bracelet (iB) Program.

Lastly, Mr. Zavadsky reported that interviews for the Public Information Officer had been held, with 5 people interviewed. He thanked Chris Hawes, Channel 8 news reporter and

Andra Bennett from the Fort Worth Chamber of Commerce, who participated in the interview process.

## **B. Financial Report**

Joyce Brown gave the financial report for the month of June 2010, stating total collected for the month was \$2,279,247, or 40.24 percent collections for the month and 44.46 percent collected year-to-date. A detailed statement of revenue and expenditures by department was included in the board packets, starting on page 62.

## **C. EPAB Monthly Report**

Dr. John Griswell reported that EPAB is now enrolling people in epistry, a program that is the starting point to doing research with the CDC.

Dr. Griswell explained that at the next EPAB meeting that the Board will be discussing several issues. He said EPAB would be discussing revoking the CareFlite ground critical care transport permit. In the past, when CareFlite would do ground critical care transport, they would use a flight crew with a nurse, therefore there was a higher level of care than available by MedStar. He said CareFlite is now no longer using a nurse and is using the same staffing levels as MedStar. Consequently the exclusivity provisions of the EMS Ordinance would require MedStar to be the sole provider of critical care transports.

Dr. Griswell the other significant issue that will be discussed by EPAB, will be the use of free standing emergency rooms as transport destinations by MedStar.

Finally, Dr. Griswell informed the Board that Dr. Beeson, Assistant Medical Director, had achieved Board certification as an emergency physician. With this accomplishment, Dr. Griswell will present his resignation to the EPAB Board and will recommend that Dr. Beeson be named the interim Medical Director until a permanent replacement is found. Dr. Griswell expressed how much he had enjoyed his time as Medical Director. Mr. Zimmerman asked Dr. Griswell to be present at the July meeting so he could be recognized for his service.

## **VI. OTHER DISCUSSION**

There was no other discussion.

## **VII. CLOSED SESSION**

There was no closed session.

## **VIII. ADJOURNMENT**

There being no further business, Zim Zimmerman adjourned the meeting at 11:21 a.m.

Respectfully submitted,

Rajesh Gandhi, M.D.

