

## **MINUTES**

### **AREA METROPOLITAN AMBULANCE AUTHORITY BOARD OF DIRECTORS MEETING**

**551 EAST BERRY STREET  
FORT WORTH, TEXAS 76110  
January 25, 2012  
10:00 am**

The Area Metropolitan Ambulance Authority Board of Directors met on January 25, 2012 at the Ambulance Authority offices.

#### **I. CALL TO ORDER**

Chairman Zimmerman called the meeting to order at 10:03 am. Board members present were Board Chairman Zim Zimmerman, Paul Harral, Dr. Robert Adams, Dr. Rajesh Gandhi, Byron Black and Dr. Jeff Beeson.

#### **II. INTRODUCTION OF GUESTS**

Others present were Jack Eades, Matt Zavadsky, Joyce Brown, David Lamb, John Elder, Bob Strickland, Paul Trusty, Chad Carr, Joleen Quigg, Danyelle Kennan, and Devon Daugirda all with MedStar; Chief Rudy Jackson, and Richard Neuhaus with the Fort Worth Fire Department; Steve Athey of Healthcare Visions; Kerry Caves with Auditing firm Weaver, LLP and AMAA Board Attorney, Matt Goetz.

#### **III. CITIZEN PRESENTATIONS**

No citizen presentations were requested or made.

#### **IV. CONSENT AGENDA**

**BC-1081                      Approval of minutes for board meeting of October 26, 2011 and executive session of December 12, 2011.**

**BC-1082                      Approval of check registers for the months of October, November and December 2011.**

The motion to approve the consent agenda was made by Byron Black and was seconded by Paul Harral. The motion carried unanimously.

#### **V. NEW BUSINESS**

**IR 191            Receive the results of the audit of the Authority's financial statements for the fiscal year 2010-2011.**

MedStar's independent auditor, Weaver, LLP, completed their audit of the Authority's financial statements for the fiscal year end -September 30, 2011. A copy of the report was provided in the board packet. Mr. Caves of Weaver reported that the audit found that the Authority's financial statements represent the financial position of the Authority as of September 30, 2011 and the statements received an unqualified opinion.

A motion was made by Byron Black to approve acceptance of the auditor's report. Paul Harral seconded the motion. The motion carried unanimously.

**BC-1083            Authorize application for Centers for Medicare & Medicaid Services (CMS) challenge grant.**

Matt Zavadsky, Associate Director, briefed the Board on a grant program known as the Health Care Innovation Challenge in which MedStar has applied for using their CHP client program. This grant will award up to \$1 billion in grants to applicants who implement the most compelling new ideas to deliver better health, improved care, and lower costs to people enrolled in Medicare, Medicaid and CHIP, particularly those with the highest health care needs.

After much discussion between the board members the final thought was for Dr. Gandhi to sit down with Matt Zavadsky and go over additional details prior to approval.

A motion was made by Dr. Rajesh Gandhi to approve the authorization to submit the Centers for Medicare & Medicaid Services (CMS) challenge grant application. Byron Black seconded the motion. The motion carried unanimously with the exception of an abstention from Jeff Beeson because he is a part of the group working on the grant.

## **VI. MONTHLY REPORTS**

### **A. Operations Report**

Matt Zavadsky reported that MedStar achieved 90.9% Priority 1 response time compliance in December, which is two months in a row. They also made compliance for all other categories as well.

Mr. Zavadsky went over new ways to track level 5 transports. Stating that now the requested and promised time will be the same and the unit will be considered late after 60 minutes from requested time.

Currently there are 6 lead and 6 non lead paramedics in training, 7 paramedics are scheduled to interview on 2-8-2012. There are 7 paramedics in the application stage awaiting the online knowledge exam. The management team will meet to develop action plans from full year of Exit Interview Reports.

Right now MedStar is dealing with significant national shortages of some key medications which are Fentanyl, Morphine, Zofran, and Dopamine. We are working on several contingency plans with EPAB.

AHQR published MedStar's CHP program in their Innovation Center. Mr. Zavadsky reiterates they are applying for CMS Innovation Challenge Grant for a \$5.4 million CHP/CHF/PSiam program expansion.

Activation of the 9-1-1 Nurse Advance Triage Program (PSiam) will possibly be mid-late March 2012. This is a joint activity with MedStar and FWFD and together they have been briefing the Fort Worth City Council members and all first responders with offers to attend member city meetings. The Nurse position has been advertised, and software agreement is being reviewed with install in mid- February.

MedStar has interviewed 9 candidates for the Public information Officer position and offers are pending.

Mr. Zavadsky states Charles Daniels, Fort Worth ACM rode out on 1/20/12, and San Antonio FD will be at MedStar today to learn about our Controlled Substance procedures. To date MedStar has also trained 3,865 people in CCR and we already have a commitment from the Arts Festival for a booth in this year's event.

## **B. Financial Report**

Ms. Brown gave the financial report for the month of December 2011, stating total collected for the month was \$2,732,724.00, or 43.99% collections for the month and 45.96% collected year-to-date. A detailed statement of revenue and expenditures by department was included in the board packet.

## **C. EPAB Monthly Report**

Dr. Jeff Beeson is excited to announce the start of the Hypotensive Resuscitation Study within the next few weeks. The study is being performed as part of our participation in the Resuscitation Outcomes Consortium (ROC). MedStar has the honor of being chosen as one of only four EMS systems in North America to pilot this study. The purpose of this study is to determine whether hypotensive resuscitation for the early treatment of patients with traumatic shock is better than standard fluid resuscitation.

Dr. Beeson states Fort Worth was chosen over Dallas, Texas due to the clean data presented, remote access to the hospitals, great relations with the hospital staff, and the great ability to have face time with all the medics involved every quarter.

## **VII. OTHER DISCUSSION**

In other discussion, Matt Goetz informed the board members that the City Council is to sign documents on 1/31/12 regarding the stationed coverage for north Fort Worth. Effective date will be announced once documents are signed.

Zim Zimmerman requests that the next AMAA meeting include a report on the expansion or relocation of AMAA's facilities.

### **VIII. CLOSED SESSION**

The AMAA Board may conduct a closed meeting concerning any subjects and for any purposes permitted under Chapter 551 of the Texas Government Code, including, but not limited to, the following:

- (1) Consultation with its attorney pursuant to Section 551.071
- (2) Deliberation regarding real property pursuant to Section 551.072
- (3) Deliberation regarding prospective gift pursuant to Section 551.073
- (4) Deliberation regarding personnel matters pursuant to Section 551.074

As authorized by Section 551.074 of the Texas Government Code, the Board of Directors of the Area Metropolitan Ambulance Authority (the "Authority") will conduct a Closed Meeting to evaluate prospective candidates to replace Jack Eades as Executive Director of the Authority upon his retirement.

The Board adjourned to executive session at 10:55 a.m. and concluded at 12:12 a.m.

Motion to approve extending an employment offer to Doug Hooten for the position of Executive Director and to authorize Danyelle Keenan, Associate Director of Human Resources, to prepare and negotiate an employment agreement with Mr. Hooten on reasonable and customary terms acceptable to the Board.

The board members have requested to place a hold on the hiring process for the Public Information Officer. Once Doug Hooten moves into his position he has stated the PIO will report to him, at this time he will interview and fill the position.

### **IX. RECONVENE FROM CLOSED SESSION**

### **X. ADJOURNMENT**

There being no further business, Zim Zimmerman adjourned the meeting at 12:15am.

Respectfully submitted,  
Dr. Rajesh Gandhi  
Secretary