

APPLICATION FOR PERMIT TO PROVIDE MEDICAL TRANSPORTATION OR SPECIAL EVENT STANDBY MEDICAL SERVICES

Under the Uniform EMS Ordinance and the corresponding Restated Interlocal Cooperative Agreement adopted by its Member Cities, the Metropolitan Area EMS Authority (MAEMSA) is charged with regulating the transportation of patients by ambulance, specialized mobile intensive care units, specialty care transport vehicles, and by aero-medical fixed wing and rotary aircraft. No person or entity may provide these services without a permit from MAEMSA. This requirement extends to all medical transports originating in the MAEMSA member cities (the "Service Area"). A list of MAEMSA's member cities can be found at: <http://www.medstar911.org/service-area>.

MAEMSA is also charged with overseeing the provision of special event standby medical services in the Service Area. Any entity providing ambulance standby must have a permit from MAEMSA. Any person providing prehospital care as an ECA, EMT, Paramedic, or emergency ambulance dispatcher within the Service Area must be credentialed by MAEMSA's Office of the Medical Director. Operating within the Service Area without the required permit or credentials is a Class C Misdemeanor and carries a fine of \$500 per incident. Employing persons to work without required credentials is also a Class C Misdemeanor.

This packet is the first step to obtaining the required permit and credentials from the Metropolitan Area EMS Authority (MAEMSA) jurisdiction. Every entity wishing to provide one of the covered services in the Service Area must complete and submit the attached application with the appropriate fees. Furthermore, each individual EMS Provider must be credentialed to provide services within the Service Area. Individual EMS Providers not credentialed under an entity holding a MAEMSA permit must submit an Individual Provider Application.

Below you will find the Permit and Credential Fee Schedule and the required applications and Special Event Plan forms which must be submitted to the MAEMSA Compliance Department for review and approval no less than 10 days prior to providing services.

You will receive a permit / credential letter or denial within 10 days from the date of submission. Denial of a permit may be appealed to the MAEMSA Board of Directors within 30 days of the denial.

NOTE: by law, MAEMSA is the sole provider of emergency and non-emergency ambulance services and ambulance standby service in the Service Area. Permits for these services will only be issued when it is in the best interest of MAEMSA and/or required for public safety.

SPECIFIC REQUIREMENTS FOR PREHOSPITAL CARE PROVIDERS

I. Permits for Medical Transportation

To obtain a permit from MAEMSA to provide transportation of patients by ambulance, specialized mobile intensive care units, specialty care transport vehicles, or by aero-medical fixed wing or rotary aircraft, you must complete Packet A (Medical Transportation). A permit is not required for transports originating outside MAEMSA's Service Area.

CHECKLIST FOR MEDICAL TRANSPORTATION PERMIT APPLICATIONS

- Completed Permit application
- Current list of individual providers to be credentialed under agency permit
- Copy of current State provider license
- Copy of current medical protocols
- Copy of current equipment and drug list
- Copy of medical liability insurance certificate
- Permit fee (Check or Money Order)

II. Permits for Special Event Standby Medical Services

If you want to provide Special Event Standby Medical Services with an ambulance on scene at the event, you must obtain a permit from MAEMSA by completing Packet B (Special Event Standby Services).

A permit is not required if you do not have an ambulance at a special event **but** any Emergency Care Attendant, EMT, or Paramedic who is hired to provide prehospital care at the event must have individual credentials issued with the approval of MAEMSA's Office of the Medical Director (see Section III below).

A Special Event Plan (Packet C) must be submitted at least ten days prior to any special event where standby medical services will be provided and an ambulance will be on scene.

CHECKLIST FOR SPECIAL EVENT STANDBY MEDICAL SERVICE APPLICATIONS

- Completed Permit application
- Current list of individual providers to be credentialed under agency permit
- Copy of current State provider license
- Copy of current medical protocols
- Copy of current equipment and drug list
- Copy of medical liability insurance certificate
- Permit fee (Check or Money Order)
- Submission of Event Plan (Packet C) for each special event where services will be provided.

III. Credentials for Individual Providers of Prehospital Care

All ECAs, EMTs, and Paramedics providing prehospital medical care (other than those accompanying a patient on a transport originating outside the MAEMSA Service Area) must have credentials issued through MAEMSA's Office of the Medical Director.

Employees of services operating in the Service Area under a MAEMSA Medical Transportation Permit or Special Event Standby Medical Services Permit will be credentialed with the approval of the employing service's permit if the individual is identified and included in the permit application or by subsequent amendment.

If you are an individual wishing to provide prehospital medical care, including special event standby medical services, and you will not be providing those services under an entity holding a MAEMSA permit (e.g., you want to provide standby medical services without an ambulance on scene), you must complete Packet D (Individual Provider Credentials) to receive individual credentials from MAEMSA's Office of the Medical Director.

CHECKLIST FOR INDIVIDUAL PROVIDERS OF PREHOSPITAL CARE

- Completed Provider application
- Copy of current State provider license
- Copy of medical liability insurance certificate
- Letter from Medical Director authorizing practice under Medical Director's license
- Protocols approved by Medical Director
- Credentialing fee (Check or Money Order)

2019 PERMIT FEE SCHEDULE

Agency Permits issued by the MAEMSA are effective for 365 days from the date the credentials are issued or until DSHS Provider License expires, whichever occurs first.

Agency: Air Medical – Initial Application Fee	\$995.00
Agency: Air Medical – Annual Renewal Fee	\$595.00
Agency: Special Event Services – Initial Application Fee	\$795.00
Agency: Special Event Services – Annual Renewal Fee	\$495.00

INDIVIDUAL PROVIDER CREDENTIALING & FEE SCHEDULE

Each individual Provider working within the MAEMSA jurisdiction must be approved and credentialed. Credentials issued by the MAEMSA are effective for 365 days from the date the credentials are issued or until Providers DSHS certification expires, whichever occurs first.

Individual Provider Credential– <i>Required for Each Individual Provider</i>	\$55.00
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Please make all checks payable to: The Metropolitan Area EMS Authority
2900 Alta Mere Dr.
Fort Worth, TX 76116